



Scottish Water

Sewerage (Scotland) Act 1968

Action Plan to Address a Non-Compliant Trade Effluent Discharge

Notice No: YY/DPID/TAP/No.

To: Company Name

Address:

In accordance with Scottish Water's Enforcement Policy, please complete the attached Action Plan to address the Non-Compliant Trade Effluent Discharge at the above address.

The nature of the non-compliance is detailed in the Action Plan. Please specify the steps to be taken and the timescale in which you propose to complete these in order to resolve this matter.

_____ Date: _____

Authorised to sign on behalf of

Date Effluent expected to be compliant _____ Date: _____

_____ Date: _____

Authorised to sign on behalf of Scottish Water

Where you fail to comply with the terms of this notice and the Trade Effluent is Non-Compliant, Scottish Water will commence taking formal samples with a view to preparing a report to the Procurator Fiscal.

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Notice No: YY/DPID/TAP/No.

Name: Company Name

Details of Non-Compliance Issue(s) (to be completed by Scottish Water)	Steps taken/to be taken to resolve non-compliance (to be completed by company representative)	Proposed Completion Date	Action Owner – designated individual responsible for ensuring action is completed on time